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| **Topic/Skill**  | **Definition/Tips** | **Example****Topic: Representing Data**  |
| 1. Frequency Table | A record of **how often each value** in a set of data **occurs**. | Image result for math definition frequency table |
| 2. Bar Chart | Represents data as vertical blocks.$x-axis$ shows the **type** of data$y-axis$ shows the **frequency** for each type of dataEach bar should be the **same width**There should be **gaps** between each barRemember to **label** each axis. | Image result for gcse bar charts |
| 3. Types of Bar Chart | **Compound/Composite** Bar Charts show data stacked on top of each other.**Comparative/Dual** Bar Charts show data side by side. | Image result for compound bar chartsImage result for comparative bar charts |
| 4. Pie Chart | Used for showing **how data breaks down** **into** its constituent **parts**.When drawing a pie chart, **divide 360° by the total frequency**. This will tell you how many degrees to use for the frequency of each category.Remember to **label** the category that each sector in the pie chart represents. | Image result for pie chart gcseIf there are 40 people in a survey, then each person will be worth 360÷40=9° of the pie chart. |
| 5. Pictogram | Uses **pictures** or symbols to **show the value** of the data.A pictogram must have a **key**. |  |
| 6. Line Graph | A graph that uses **points connected by straight lines** to show how data changes in values.This can be used for **time series data**, which is a series of data points spaced over uniform time intervals in **time order**. | Line Graph |
| 7. Two Way Tables | A table that **organises data** around **two categories.**Fill out the information step by step using the information given.Make sure all the totals add up for all columns and rows. |  |

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| **Topic/Skill**  | **Definition/Tips** | **Example****Topic: Summarising Data**  |
| 1. Types of Data | **Qualitative** Data – **non-numerical** data**Quantitative** Data – **numerical** data**Continuous** Data – data that can take **any numerical value** within a given range.**Discrete** Data – data that can take **only specific values** within a given range. | Qualitative Data – eye colour, gender etc.Continuous Data – weight, voltage etc.Discrete Data – number of children, shoe size etc. |
| 2. Grouped Data | Data that has been **bundled in to categories**.Seen in grouped frequency tables, histograms, cumulative frequency etc. |  |
| 3. Primary /Secondary Data | **Primary** Data – **collected yourself** for a specific purpose.**Secondary** Data – **collected by someone else** for another purpose. | Primary Data – data collected by a student for their own research project.Secondary Data – Census data used to analyse link between education and earnings. |
| 4. Mean | **Add** up the values and **divide** by how many values there are. | The mean of 3, 4, 7, 6, 0, 4, 6 is $$\frac{3+4+7+6+0+4+6}{7}=5$$ |
| 5. Mean from a Table | 1. Find the midpoints (if necessary)2. Multiply Frequency by values or midpoints3. Add up these values4. Divide this total by the Total FrequencyIf **grouped** data is used, the answer will be an **estimate**. |  |
| 6. Median Value | The **middle** value. Put the data in order and find the middle one.If there are **two middle values**, find the number half way between them by **adding them together and dividing by 2**. | Find the median of: 4, 5, 2, 3, 6, 7, 6Ordered: 2, 3, 4, **5**, 6, 6, 7Median = 5 |
| 7. Median from a Table | Use the formula $\frac{(n+1)}{2}$ to find the position of the median.$n$ is the total frequency. | If the total frequency is 15, the median will be the $\left(\frac{15+1}{2}\right)=8th $position |
| 8. Mode /Modal Value | **Most** frequent/common.Can have more than one mode (called bi-modal or multi-modal) or no mode (if all values appear once) | Find the mode: 4, 5, 2, 3, 6, 4, 7, 8, 4Mode = 4 |
| 9. Range | **Highest value subtract the Smallest value**Range is a ‘measure of spread’. The smaller the range the more consistent the data. | Find the range: 3, 31, 26, 102, 37, 97.Range = 102-3 = 99 |
| 10. Outlier | A value that ‘**lies outside**’ most of the other values in a set of data.An outlier is **much smaller or much larger** than the other values in a set of data. | Image result for outlier maths |