

How do I organise home study?

Every day, you have a lot to think about and you have to make a lot of decisions. During year 10 and 11, you have even more to think about than in your previous years at school. Because you have a lot to think about, it can be easy to forget about small but important jobs, such as home study. As a result, it is important that you decide and plan when you are going to complete home study in advance.

Planning when you are going to complete home study reduces the number of decisions you need to make every day and will reduce the risks of forgetting to complete your home study or not having the resources you need to complete it.

How to make a home study timetable:

1. Find out the weekly home study deadlines for each of your subjects. Write them out in a table.

Maths	English	Science	French	History	PE	Computer Science
Fri	Mon	Wed	Tue	Tue	Thu	Thu

2. Make a table containing each day of the week. Cross off any days when you can't do home study because of clubs or other commitments. Cross off one day in which you won't do any home study.

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1.	X	1.	1.	1.	X	1.
2.		2.	2.	2.		2.

3. Write the subjects into the table. Leave yourself at least **two days** between when you do your home study and when it is due. This will allow you to solve any problems such as lost or forgotten sheets.

If your home study is due on a **Monday**, plan to do it **no later than Thursday**. This will give you time on Thursday and Friday to send an edulink message to your teacher if you need to; you cannot guarantee that your teacher will reply over the weekend.

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1. PE 2. Computer science	X	1. Maths 2.	1. English 2. Science	1. 2.	X	1. French 2. History

4. Put your home study timetable somewhere you can easily access it. You could take a photo of it using your phone.
5. If you find it difficult to keep to your timetable, make lots of copies of it and write the dates onto the days. Whenever you stick to the timetable, tick that day so that you can clearly see your success.

Mon 20/06 1. PE 2. Computer science	Tue 21/06 X	Wed 22/06 1. Maths 2.	Thu 23/06 1. English 2. Science	Fri 24/06 1. 2.	Sat 25/06 X	Sun 26/06 1. French 2. History
Mon 27/06 1. PE 2. Computer science	Tue 28/06 X	Wed 29/06 1. Maths 2.	Thu 30/06 1. English 2. Science	Fri 01/07 1. 2.	Sat 02/07 X	Sun 03/07 1. French 2. History