

# Provider Access Policy

## Barlby High School



Last reviewed on: 18.10.21

Next review due by: 19.10.22

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## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our Academy complies with these requirements.

## 3. Student entitlement

All students in years 7 to 11 at Barlby High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact:

Karly Wallace (Vice Principal: Curriculum and Achievement)

Telephone: 01757 706161

Email: [k.wallace@bhs.hlt.academy](mailto:k.wallace@bhs.hlt.academy)

Or

Caroline Webster (Principal's PA and Careers support)

Telephone: 01757 706161

## 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into the Academy to speak to students and/or their parents/carers. Whilst external providers are working in the Academy they will operate according to and be subject to the policies and procedures of the Academy for example with regard to safeguarding, child protection, health and safety and data management.

This is for the year 2021/2022 assuming Covid restrictions allow and as an academy we can return to a normal way of working.

|                | Autumn term   | Spring term  | Summer term   |
|----------------|---|--|---|
| <b>Year 7</b>  | <i>Curriculum based employability skills and Enterprise form time activities, incorporating contact with people in industry</i> | <i>Curriculum based employability skills and Enterprise form time activities, incorporating contact with people in industry</i><br><i>Careers week assemblies</i>                                      | <i>Curriculum based employability skills and Enterprise form time activities, incorporating contact with people in industry</i>   |
| <b>Year 8</b>  | <i>Curriculum based employability skills and Enterprise form time activities, incorporating contact with people in industry</i> | <i>Curriculum based employability skills and Enterprise form time activities, incorporating contact with people in industry</i><br><i>Careers week assemblies</i>                                      | <i>Curriculum based employability skills and Enterprise form time activities, incorporating contact with people in industry</i>   |
| <b>Year 9</b>  | <i>Assembly and tutor group opportunities - employability skills</i>  | <i>Assembly and tutor group opportunities - employability skills</i><br><i>Careers week assemblies</i><br><i>Apprenticeship provider assembly with subject focus</i>                                   | <i>Assembly and tutor group opportunities - employability skills</i><br><i>Key Stage 4 Options taster day</i><br><i>Study Skills evening with post 16 providers available for parents/carers and students</i><br><i>Speed networking event with providers and employers</i> |
| <b>Year 10</b> | <i>Assembly and tutor group opportunities - employability skills</i>  | <i>Assembly and tutor group opportunities - employability skills</i><br><i>Careers week assemblies</i><br><i>Study Skills evening with post 16 providers available for parents/carers and students</i> | <i>Assembly and tutor group opportunities - employability skills</i><br><i>Selby college Discovery Day- whole year group (prov.)</i><br><i>Speed networking event with providers and employers</i><br><i>Work Experience</i>  |
| <b>Year 11</b> | <i>Assembly and tutor group opportunities - employability skills</i>  | <i>Assembly and tutor group opportunities - employability skills</i>   | <i>Final support in finding a post 16 course/position</i>   |

|  |  |  |  |
|--|--|--|--|
|  | <i>Assemblies on opportunities at post 16</i><br><i>1:1 Careers interview and support</i><br><i>Parent information evening with post 16 providers available for parents/carers to speak with</i><br><i>Apprenticeship provider assembly with subject focus</i> | <i>Careers week assemblies</i><br><i>Assemblies on opportunities at post 16</i><br><i>York College Taster Day – whole year group</i><br><i>1:1 Careers interview and support</i> |  |
|--|--|--|--|

Please speak to our Vice Principal: Curriculum and Achievement or Careers support staff to identify the most suitable opportunity for you.

### 4.3 Granting and refusing access

We welcome providers wishing to communicate with our students, staff and parents/carers specifically about the following areas:

- Types of qualification including, but not limited to, A-Levels, Vocational awards, technical awards, Apprenticeships, degrees.
- Routes into employment
- Continuing in education and training e      Raising awareness of career sectors
- Raising aspirations
- Labour market information — job market and key local sectors
- Employer expectations
- Employability skills
- Support in applications including but not limited to course, apprenticeship, university and employment applications
- Additional support for transitions into Further Education, Higher Education, Apprenticeships, other training opportunities and employment. This can include financial, emotional and practical support for more vulnerable students

Please speak to our Vice Principal: Curriculum and Achievement or Careers support staff to identify the most suitable opportunity for you.

### 4.4 Premises and facilities

The Academy will provide a suitable space for discussions between the provider and students, which could include the main hall, classrooms, and library or meeting rooms dependent upon the planned activity. The Academy will also make AV equipment available to support provider presentations. All arrangements and necessary resources will be discussed and agreed with the careers team in advance of the visit.

Providers are welcome to leave copies of their prospectus or any other relevant course literature with the careers team for use by students as a careers resource. These resources are available to all students through the careers team or within the Academy library. Copies of posters and other relevant materials can also be given. Where appropriate these will be displayed within the careers area and/or added to the school website. Additionally where appropriate, copies of presentations and/or links to websites can also be added to the school website for use by students and parents/carers.

## **5. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students is monitored by Karly Wallace, Vice Principal: Curriculum and Achievement.

This policy will be reviewed by Karly Wallace, Vice Principal: Curriculum and Achievement annually and at every review, the policy will be brought to the LGC.