**Appendix A - Acceptable Use Agreement - Students**

**Acceptable Use Agreement: STUDENTS**

**Class \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Pupil Acceptable Use Agreement**

* I will only use Information and Communication Technology (ICT) in school for School purposes.
* I will only use my own school email address when emailing.
* I will only open email attachments from people I know, or who my teacher has approved.
* I will not tell other people my passwords for the Learning Platform, school network or for other learning websites.
* I will only open/delete my own files.
* I will make sure that all ICT related contact with other children and adults is appropriate and polite.
* I will not deliberately look for, save or send anything that could offend others.
* If I accidentally find anything inappropriate on the internet I will tell my teacher immediately.
* I will not give out my personal details such as my name, phone number, home address or school.
* I will be responsible for my behaviour when using ICT in school or at home because I know that these rules are to keep me safe.
* I know that my use of ICT can be checked and that my parent or carer contacted if a member of staff is concerned about my safety.
* I will not use a mobile phone or other personal ICT device except where it has been specially allowed by the **Headteacher/Principal** or a teacher.

Signature Pupil \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Parent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_