

Generalising Arithmetic

Vocabulary

Algebra – We use letters to represent unknown values

Term – A single number or piece of algebra (e.g. 6, x, -4, xy, 5h, etc.)

Expression – A combination of terms and operations (+, -, ×, ÷)

Simplify – To write using less terms or smaller numbers

Expand – To multiply out brackets

Factorise – To find a common factor and write expression as bracket

Simplifying Algebra

There are two basic rules for simplifying algebra.

Rule 1: Collect like terms

[Mathswatch Video:A6](#)

You can add/subtract similar things together

(i.e collect like things)

Example:

$$3x + 4x = 7x$$

$$8xy - 2xy = 6xy$$

Both terms have the same thing in them (letter)

Only one term has a r

$$3r + 4 \neq 7r$$

Rule 2: Multiplying Algebra

[Mathswatch Video:A7a](#)

When you are multiplying algebra, multiply the numbers first and then the letters and combine

Example:

$$4 \times y = 4y$$

Remove the multiplication sign

$$5x \times 6 = 30x$$

Multiply the numbers and then the letters

$$3c \times 4d = 12 \times c \times d = 12cd$$

$$z \times z = z^2$$

Something times itself is squaring

Expanding Brackets

[Mathswatch Video:A8](#)

When you are asked to expand a bracket, you are being asked to multiply everything inside the bracket by what is outside.

Example: Expand $3(2x - 10)$

$$3(2x - 10)$$

$$3 \times 2x = 6x$$

$$3 \times 10 = 30$$

$$6x - 30$$

Keep the operator the same

TOP TIP: By drawing arrows we are reminding ourselves what we are multiplying together

Factorising

[Mathswatch Video:A9](#)

Factorising is the opposite of expanding, so our goal is to put the expression into a bracket.

Example: Factorise $5x + 45$

$$5x \quad 45$$

$$1 \quad 1$$

$$\textcircled{5} \quad 3$$

$$x \quad \textcircled{5}$$

$$9$$

$$15$$

$$45$$

$$5x + 45$$

$$5(x + 9)$$

Step 1: List all the factors for both numbers (this may include letters)

Step 2: Pick the largest common factor (HCF)

Step 3: Put your HCF outside the bracket and divide both numbers by it

Step 4: Write your answers inside the brackets