

NON-NEGOITIABLES

Create folders in your student drive for each Unit 1, 2, 3.

Document called: YOURNAME-U6LACv1

Unit details and student detail included.

Page numbers.

Titles for each main section.

Subtitles for each subsection.

The same font throughout.

Referencing for all information/pictures diagrams that you get from the internet.

U6 LAC

BRIEF SUMMARY

Design a feedback sheet to be used after your session

Review your session

Create a development plan to improve as a leader

To gain a LEVEL 1 PASS you would be making a LIST

To gain a LEVEL 2 PASS you would be DESCRIBING the things in the list

To gain a LEVEL 2 MERIT you would then explain why they happened

To gain a LEVEL 2 DISTINCTION you would then ANALYSE the effect they have

Review:

Feedback e.g. from participants, supervisor, observers, self-analysis, questionnaires, comment cards, observation records, direct verbal feedback

Strengths and Areas for improvement: demonstration of attributes, completion of responsibilities

Development Plan:

Aims and Objectives

SMARTER targets

Opportunities, e.g. training, courses, qualifications

Barriers

Introduction

Feedback sheet

Review of the planning and leading of the session - strengths and areas for improvement

Targets for future development

Personal development plan

STRUCTURE

UNIT CONTENT